



## CROFT GOOD NEIGHBOURS

We support people in the Community  
Making Croft an even friendlier place

07590 246386  
Mon-Fri 9am-5pm

### Minutes of meeting

**Friday 19<sup>th</sup> May 2023**

**Venue: 13 Broughton Road**

Item	Detail	Action
Attendance	Ray Armstrong, Brian Castledine, David Mason, Gill Nuttall, Janet Thompson, Marjie Smith, Deb Summers, Julie Wilkins, Andrew Wilkins	
Apologies	Geoff Bodycote, Pippa Chapman, Chris Greenhill, Chris Hevey, Penny Hevey, Rachel Summers.	
Accounts	<p>Ray presented the accounts. Cashflow spreadsheet was circulated to Volunteers. Balance stands at £2,056.42. This amount does not include the purchase of a new mobile phone (see AOB)</p> <p>Janet and Ray attended Croft Parish Council meeting and made a case for a donation of £200 to CGN to cover Public Liability Insurance, the request was met favourably and has been granted in the past, decision will be made by the Council at their next meeting. Janet to attend meeting.</p>	Janet to attend next Parish Council meeting
Jobs undertaken	<p>21 driving jobs</p> <p>Gardening</p> <p>Medication found in village and passed on confidentially.</p>	
Officers Posts	<p>Chair: vacant</p> <p>Secretary: Deb Summers</p> <p>Treasurer: Ray Armstrong</p> <p>As per constitution all Officers Posts should be circulated every three years, this has not been done since the group began in 2015, so anyone willing to take on any Officer Post can find out more about it from Deb or Janet.</p>	Interest in posts to be notified to Deb/Janet by next meeting.
Village bench	<p>Janet attended Croft Parish Council meeting to listen to what the Council had to say regarding Deb's informal approach to the Parish Clerk, Sam, about getting a bench in the village in memory of Kath Muir. During their discussion Janet replied to a councillor's question that CGN were just asking general advice as to the process of getting such a bench. Depending on where the bench is sited permission and/or planning permission may be required from Parish Council, Quarry or Highways.</p> <p>Parish Council are in the process of purchasing a second field at the back of Winston Avenue fields from the Quarry, the Councillors were discussing a possible sponsorship arrangement for a number of benches on the field. Kath, as a well known and respected member of the community has already been suggested as having a plaque on one of the benches.</p> <p>Clerk of Parish Council to research price of benches, sponsorship scheme and fitting arrangements. New Parish Council Handyman has undergone training and may be able to fit the bench himself.</p> <p>The Clerk, Sam to report back at the next Parish Council meeting. Janet to attend.</p>	<p>More information to follow after next Parish Council meeting</p> <p>Janet</p>
Summer Gala	Summer Gala at the School planned for 1 <sup>st</sup> July. CGN to take a table for promotion of the Group and to raise funds. Chris Greenhill to lend his gazebo.	



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	<p>Potential activities were discussed. Guess number of sweets in a jar, raffle, tombola, white elephant, water/wine in a bottle, lucky dip.</p> <p>All volunteers asked to consider donating small items which could be placed in brown paper bags as a lucky dip. 50p per bag. All items must be new and/or in good condition, sell-by dates and possible allergies to be considered for donations.</p> <p>Collection of items and packing into bags to be done at Janet's house 1 week prior the Gala. If volunteers have items to donate, please let Deb/Janet know asap so they can judge if enough items are available.</p> <p>Flyer to be created and printed, which will include feedback about the Group.</p>	<p>All – let Deb/Janet know about donations</p> <p>ALL</p> <p>Gill/Julie</p>
Matters arising from previous meeting.	<p>First Planters project has been carried out and look lovely. Change of flowers to be organised in June. Grass nearby is quite long, local resident cuts the grass.</p> <p>Cupcake projects carried out during April and for the Coronation. Cupcakes have been welcomed. No further projects are planned at this time.</p> <p>Website – Ongoing. Gillian &amp; Julie to meet during June to share details and update the website.</p> <p>Litter pick to be organised by Brian and Janet. This is normally organised to coincide with the Croft Canter which is on 23<sup>rd</sup> September.</p> <p>James White – initial contact has been made to support James who wishes to make regular contact in the village with those who require financial support. Blue badges, blood pressure and cholesterol tests can also be arranged. Suggested venues and possible support from volunteers to make refreshments has been passed to James. No date has yet been confirmed.</p> <p>New flyer required for CGN to give out at local events.</p>	<p>DS/CG/BC /MS</p> <p>GN/JW</p> <p>BC/JT</p> <p>JT/DS</p> <p>JW</p>
Any other business	<p>Community User Group meeting has been arranged by Croft Parish Council for 7pm on Tuesday 23<sup>rd</sup> May at the School. Ray to give presentation on behalf of CGN. Feedback at next meeting.</p> <p>Mobile phone:</p> <ul style="list-style-type: none"> <li>After 7yrs of use, old phone has now been replaced at a cost of £89.99. Data transfer of phone numbers is complete, transfer of other information is in progress. New message has been recorded.</li> <li>Mobile phone is currently on pay-as-you-go tariff, approx. £40 per year. Phone has over £30 credit, when it needs to be topped up, contract to be considered.</li> <li>More Volunteers are requested to come forward to take a turn in looking after the phone. Please contact Deb or Janet if you are able to take a turn.</li> <li>All volunteers are asked to bear in mind that although the risk is low, they should not use their own personal phones for CGN business.</li> </ul> <p>Safeguarding: As Di Wing has now left CGN, Deb has taken on the role of Safeguarding Officer.</p>	<p>RA/JT/JW</p> <p>ALL</p>
Next meeting	<p>Friday 8<sup>th</sup> September 6.30pm. Venue to be confirmed. Meeting closed at 7.20pm</p>	