

Croft Good Neighbours Meeting
5 October 2017
Venue: The Pavillion, Winston Avenue, 6pm – 7.45pm

Item	Detail	Action
Attendance:	Ray Armstrong, Geoff Bodycote, Chris Greenhill, Kath Muir, Deb Summers, Jean Thomas, Janet Thompson, Di Wing	
Apologies:	Marjie Smith and Brian Whittaker	
Welcome	Deb welcomed Ray Armstrong - new volunteer - to the group and everyone introduced themselves.	
AGM Appointment of Officers	As Chris Greenhill is standing down as Chairperson and no other member volunteered for the post, Deb said she would be willing to take the chair if someone else could do the minutes. It was agreed that Deb Summers would temporarily take on the Chairperson role and Kath Muir would take responsibility for the minutes. Chris proposed this and it was seconded by Janet. Chris was thanked for being Chairperson over the last two years. Chris proposed Janet as treasurer and this was seconded by all. Janet agreed to continue as Treasurer.	
Accounts	Janet presented the accounts for the past year and an Annual Statement of Accounts for AGM were presented. Balance carried forward is £392.25. Janet was thanked for all her work on the accounts.	
Overview of tasks	Janet and Deb proposed we keep a running total of the jobs done by volunteers each month, through a review of the phone folder. Kath has completed the review of the worksheets from January to October, the vast majority of jobs being Transport. Deb suggested we keep this going so she can create a visual analysis of jobs/tasks done. The results will be kept in the phone folder.	
Phone contract	Deb has investigated the CGN phone contract and as this comes to an end this month, it is proposed we transfer to PayAsYouGo SIM card. This is much cheaper, we will stay with O2. It was acknowledged that there have been concerns about the poor signal coverage but O2 still seems to be the best provider on offer for Croft. This hopefully will improve as phone sim is now 4G, Phone coordinators need to keep an eye on usage and let Deb know when it gets low so she can top it up.	Deb
Website	Some discussion about the best way of keeping the website updated. Ray suggested considering a Facebook page, as in his experience he has found it much easier to update and it is more accessible for many. It may help to reach a wider audience. Nothing definite decided.	
Insurance	It was suggested that a copy of our Insurance Documents, including the Insurance contact number, should be kept in the Phone folder. Chris agreed he would look this out and email it to Janet & Deb. The insurance is due for renewal in February 2018.	Chris
Strengthening core of Volunteers	Deb thanked everyone present for their hard work with CGN and would like to formally recognise those who attend meetings regularly as our 'committee members'. There is also the need to strengthen our membership and spread the word about CGN whenever we can. Discussed possible ways to increase awareness of CGN and increase volunteers. Ideas included offering lifts to residents to Christmas events. e.g. Christingle, day time church services. Jean suggested Carol Singing and Deb suggested inviting Croft Band to help but it was decided this was something we would look into for next year as it will need some planning. Jean to find out about Christmas event details and about advertising in the Parish newsletter. Kath to ask if hairdresser if they are willing to have the CGN banner on display.	Jean Kath
Church Fete	Ideas to raise money –tombola, cards, jams/chutneys but also the need to use the day to advertise our group. Suggested 10% of money made can be donated to the church.	All

Meetings	Di gave feedback about the safeguarding meeting she attended and the importance of notifying her of any concerns or, in extreme case, the police. She said it was important that volunteers <u>do not get involved or say anything to those concerned</u> but pass the information on to Di or the police. Deb will email Di's notes on to everyone.	Deb
	Janet and Deb had a meeting with Lucy from the Rural Community Council (RCC) – she gave them some useful information about what other GNS have done on various issues and that Lucy and other GNS members are willing to come and give us advice/suggestions. Chris mentioned an event Blaby District Council are holding on 1 November about the Blaby Lottery and how our group may benefit. Jean, Di and Chris said they would attend and find out more. Janet voiced her strong reservations about the 'gambling' side of this idea.	Jean Di Chris
Next Meeting	Wednesday 16 November 6pm Pavilion, Winston Avenue	