

Croft Good Neighbours Meeting
Wednesday 16th March 2016
Venue - Pavilion, Winston Avenue

Item	Detail	Action required by
<p>Attendance:</p> <p>Apologies:</p>	<p>Chris Greenhill Gill Nuttall Marion Turner Kath Muir Marjie Smith Jean Thomas Janet Thompson Diane Wing</p> <p>Geoff Bodycote , Nick Broughton</p>	
<p>Matters Arising:</p>	<p><u>Bank Account</u> - Gill Nuttall advised the 3rd signatory can be included using the online facility, this involves Chris Greenhill logging on and authorising. Once completed Marion Turner should receive an email.</p> <p><u>Website</u> - Gill Nuttall confirmed the website has now been updated and will monitor the number of "hits" the site receives.</p> <p>Chris Greenhill gave Gill Nuttall a selection of photos taken of the "stand" we had at Croft Fun Day event and will email Gill some copy for inclusion on the website.</p> <p>Gill Nuttall to contact Leicestershire Villages website to enquire about a two-way link from their website to ours.</p> <p>Janet Thompson said it would be useful to have the list of Croft Community Association Affiliated Representatives included on the website. Marion Turner to resend to all volunteers and Gill Nuttall to upload.</p> <p>Another idea for inclusion on the website was a group photo of CGN volunteers. This might be arranged at the forthcoming Croft Fun Day in June.</p> <p><u>Production of a Letterhead</u> - Marion Turner has created this document and emailed to Chris Greenhill.</p> <p>Chris Greenhill to produce text for a fund-raising letter that will be sent to local businesses. To include a "shopping list" and costs for businesses to consider sponsorship of a particular item and that we would mention their support on the website and literature.</p> <p><u>Review of scheme since last meeting</u> - Chris Greenhill advised we had completed another couple of tasks.</p> <p><u>Driver Registration forms</u> - Chris Greenhill advised he had not yet contacted his Insurers and Gill Nuttall advised her policy was due for renewal in April and she will look into then.</p> <p><u>Community Network Forum event feedback</u> - Chris Greenhill attended this event. However, he felt the topics discussed were not relevant to a group such as CGN.</p>	<p>Chris Greenhill</p> <p>Gill Nuttall</p> <p>Chris Greenhill</p> <p>Gill Nuttall</p> <p>Marion Turner Gill Nuttall</p> <p>Chris Greenhill</p> <p>Chris Greenhill/ Gill Nuttall</p>

<p>Agenda Items discussed:</p>	<p><u>What's next</u> - How we can continue to promote CGN?</p> <p>Chris Greenhill to contact the people who enquired at our stand at Croft Fun Day event last year. Both those who were interested in volunteering and users.</p> <p>Marion Turner to enquire at the Limes Medical Centre, Narborough, Jean Thomas at her GP's at Broughton Astley and Gill Nuttall at Blaby District Council as to whether we can display our leaflets there.</p> <p>Kath Muir to contact the School to enquire about distributing leaflets at the gates.</p> <p>Chris Greenhill to contact Happy Circle Group and arrange to give a presentation on CGN.</p> <p>It was agreed to change the wording on the next reprint of the A5 leaflet as it was felt the scheme might be construed as being for the elderly residents of the village only. Gill Nuttall to produce a replacement leaflet with wording that corresponds to that on the website.</p> <p>On the village notice board various volunteers had seen posters requesting volunteer drivers or volunteers to accompany people on hospital/GP visits etc for a community group. Jean Thomas volunteered to make contact with the group and see if CGN could liaise with them in anyway.</p> <p>Ensure we are available for any community events within the village. At the next meeting plan for the Croft Fun Day event in June.</p>	<p>Chris Greenhill</p> <p>Marion Turner/ Jean Thomas/ Gill Nuttall</p> <p>Kath Muir</p> <p>Chris Greenhill</p> <p>Gill Nuttall</p> <p>Jean Thomas</p> <p>All volunteers</p>
<p>AOB:</p>	<p><u>Mobile Phone Allocation</u> - It was agreed to revert back to allocating the phone out at the meetings rather than going down the list. This way everyone knows who holds the phone at any given moment in time. The phone is currently held by Chris Greenhill and he will arrange hand over as follows</p> <p>Marion Turner 19th March - 2nd April Marjie Smith 2nd April - 16th April Diane Wing 16th April - 30th April Kath Muir 30th April - 14th May Jean Thomas 14th May - 28th May Nick Broughton 28th May - 11th June Chris Greenhill 11th June - 25th June</p> <p><u>Mobile phone contract</u> - Gill Nuttall advised she had been unable to contact Chris Beszant to arrange a change in the contract contact name following his departure from CGN. She will keep chasing him.</p> <p><u>Persimmons Homes North Midlands Funding</u> - Jean Thomas provided an article by the above offering funding to local groups. Chris Greenhill will look into and if relevant to CGN he will obtain and complete an application form.</p>	<p>Gill Nuttall</p> <p>Chris Greenhill</p>
<p>RCC support and next steps</p>		
<p>Future meeting dates</p>	<p>Wednesday 18th May at the Pavilion, Winston Avenue to commence at 6.30pm.</p>	

Meeting closed	7.45pm	
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