



Minutes of meeting

Friday 8th September 2023

Venue: 13 Broughton Road

Item	Detail	Action
Attendance	Ray Armstrong, Brian Castledine, Janet Thompson, Marjie Smith, Deb Summers (Chair), Julie Wilkins (Secretary)	
Apologies	Gill Nuttall Meeting opened at 18.35.	
Accounts	Ray presented the accounts. Cashflow spreadsheet was circulated to Volunteers. Balance stands at £1994.75. This amount did not include £10 donation received from Mrs P. The amount correlates to bank statements. Despite much time on the phone and internet and much form filling signatories for bank account & debit card remain in progress. As all information has now been sent, Officers will wait for 1 week and then follow up with the Bank.	Ray/Deb
Jobs undertaken	70 phone-calls have been taken this year so far. 3 were cancelled and 3 could not be matched. 52 driving jobs 6 information requests 4 shopping 1 Gardening 1 lift to school (one off as recipients need to be over 18) Job was undertaken with a volunteer who does have DBS covering work with children.	
Matters arising from previous meeting: 19th May 2023		
Summer Gala	Stall with children's lucky dip was well received at the Gala, all parcels were sold. Although windy, all that attended enjoyed the event. An article has been written and partially uploaded to the CGN website, however some issues continue with uploading photos so full article is not visible.	
Planters	Planters were refreshed in March and June, now looking a little sad and are ready for a re-fresh, but funding specifically received to look after planters has now been spent. Members voted unanimously that funds from CGN should be used to plant some autumn colour as the planters are for the community.	
Officers Posts	Members voted unanimously to appoint: Chair: Deb Summers Secretary: Julie Wilkins Treasurer: Ray Armstrong (appointed at previous meeting) Officer: Janet Thompson remains an Officer and cheque signatory. Phone co-ordinators: Janet and Marj currently take turns looking after the phone, with back-up from Deb when required. Additional volunteers are requested to come forward to take the phone for as much or as little time as can be managed to spread the load. Phone calls are mainly taken by the answerphone as this allows names/numbers to be checked. Calls takers then speak to person about request and email details of job to drivers/volunteers. Folder is available with details of help available.	ALL members



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Memorial bench	<p>Following initial discussions at Croft Parish Council meeting in June, which Janet attended, details about prices and styles for memorial benches located in the new field behind the cricket pitch have not yet been confirmed.</p> <p>CGN are keen that the bench is purchased by CGN and dedicated to Kath Muir.</p> <p>Janet to attend CPC meeting in September. Further details to be circulated when confirmed.</p>	Janet
Grant from Parish Council	<p>Ray is in discussions with Croft Parish Council regarding a possible grant of £250.00 to cover insurance, new community phone and DBS checks and lanyards for volunteers. Official request has been made to Parish Council, decision pending.</p>	Ray
Litter-pick for Croft Canter	<p>Croft Canter is on Saturday 23rd September, litter-pick will take place on Friday 22nd September. Brian has received packs of gloves/litter-pickers etc.</p> <p>Volunteers requested to join in litter-pick – please let Brian know if you can join them at 10am at the Quarry/Alltruck carpark on Friday 22nd September.</p> <p>Volunteers are requested to contact Julie Raftery on julie.raftery@hotmail.co.uk if they are able to help with the Canter. Some help has already been offered (JulieW to contact JulieR to confirm known help and what further help is required).</p>	<p>ALL</p> <p>ALL/JulieW</p>
Community User Group	<p>A number of CGN members attended the Croft User Group presentation at the school in May, Ray gave a presentation about CGN, most of the users present were aware of the group. The meeting was mainly focused on discussions about progress to date on the Village Hall. (see later item on Village Hall)</p>	
Website	<p>Gill & Julie have been discussing changes/update of system used to provide CGN website which is currently quite difficult to use and gets very little traffic. Julie had researched other community group sites for comparison.</p> <p>Members discussed resurrecting and increasing usage of CGN Facebook page with a view to increasing visibility in the village, linking to other sites/user groups, widening the user demographic and increasing the volunteer base.</p> <p>It was agreed that Gill/Julie should explore the use of Facebook initially, if this increases footfall to the website then further investigation can be done to find a better/easier platform for the site in the future.</p>	Gill/Julie
New CGN Flyer	<p>CGN flyer/leaflet has been updated, new format means updating and changing of information to be done easily. PDF version is also available to make printing easier/quicker. Suggestions were made on how best to distribute the leaflet:</p> <ul style="list-style-type: none"> - A3 version in Post Office window – since change to Premier notice board is no longer as easily available. - Parish Council notice boards – new leaflet to replace existing ones - Distribution in or with Advert to offer – prices to be looked into – Deb - Printing at local printer, distributed by members. 	
Any other business		
Resignation	<p>Members were informed that Kath A has sadly left CGN due to increased work commitments.</p>	
Donations	<p>Donations have been gratefully received, which have been used for food vouchers. Deb asked if all funds from donations have been used to purchase</p>	



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	<p>Asda vouchers? It had been suggested donations could be used for a Christmas card. Discussions covered two opportunities:</p> <ul style="list-style-type: none"> - New leaflet format could be adapted into Christmas card, or distributed alongside a Christmas card. - Distribution of food vouchers should continue for families in need. Deb to liaise with the school over requirements for vouchers/help over the Christmas period. 	JulieW/Deb
Village hall	<p>Email had been received from Penny Harvey asking if CGN could help to support the Parish Council village hall fund. Progress on the Village Hall currently sits with the Parish Council, plans have been drawn up and Ray has been involved with pricing and an offer of project managing the project. Due to escalating requirements and costs progress has currently stalled. CGN is unable to offer any financial help which would be substantial enough to make a difference to the project, but help and support is readily available for project management and ongoing maintenance.</p>	Parish Council
James White – coffee morning	<p>Following initial discussions with James White about organising a regular coffee morning at the Church, Janet spoke with Pauline Cummins from the Church. It became clear that although the proposal was welcome it would be far from simple to organise, details required included numbers expected to attend, who and how many to organise, location/transport for the elderly who may find the slope difficult to navigate, supplies, advertising, timing etc. Janet has been in further discussions with James, but there is unlikely to be further progress on this idea for the time being.</p>	James White
Widowers support Group	<p>Several members of the Group and community have been thinking about what support we can offer to a number of known Widowers in the village. Not all of whom are in the age range or would be comfortable in a large group such as that offered by Happy Circle. It was felt that encouraging or enabling a small group of like-minded men may be helpful but the type/location/regularity should be determined by those who need the support. Those members of CGN who are aware of Widowers in the village are asked to make individual contact to broach the idea and find out what support can be offered. Feed-back at the next meeting.</p>	ALL
Next meeting	<p>To be confirmed. Meeting closed at 8pm</p>	