



## Minutes of meeting

**Friday 3<sup>rd</sup> November 2023****Venue: 13 Broughton Road**

Item	Detail	Action
Attendance	Brian Castledine, Janet Thompson, Marjie Smith, Deb Summers (Chair), Julie Wilkins (Secretary)	
Apologies	Gill Nuttall, Ray Armstrong, Chris Hevey, Penny Hevey, David Mason Meeting opened at 18.40.	
Accounts	Cashflow spreadsheet was circulated to Volunteers. Balance stands at £2276. The amount correlates to bank statements. Bank signatories have now all been successfully changed. The community account does not pay interest. This amount includes donations: <ul style="list-style-type: none"> <li>- From Croft Parish Council to cover the phone and insurance</li> <li>- Donations made specifically to fund helping families in need which is spent on Vouchers from Asda, £400 remains of this money which will be used to cover additional vouchers for Christmas. Families in receipt of the vouchers have been nominated via the School, who pass on the vouchers.</li> <li>- £600 was donated from Croft Canter, this will be used to cover printing and distribution of Christmas cards &amp; cakes (see item AOB/Christmas card)</li> </ul>	
Jobs undertaken	93 phone-calls have been taken this year so far. 6 were cancelled and 5 could not be matched. 70 were driving jobs (41 of which were to the Limes in Narborough) 12 other jobs (gardening/DIY/information requests/miscellaneous)  Out of the 82 we have helped 28 different people, 23 only wanted help once or twice, 4 between 5&10 times and one person needed help 23 times.  Thanks were extended to all our volunteer drivers – Brian, Chris, Janet, Marjie & Dennis. Thanks were also extended to Marjie and Janet for looking after the phone.  More volunteers to look after the phone and for driving would be welcome.	
<b>Matters arising from previous meeting: September 23</b>		
Planters	Deb purchased plants and refreshed the planters in October. Next planting is planned for March. £100 donation from Croft Parish Council to maintain the planters has now all been used.	
Memorial bench	There has been no further information from Croft Parish Council regarding placing of memorial benches on the second field near Winston Avenue.  Type and style of bench required to remember Kath was discussed. Janet will attend the next Parish Council meeting to discuss request for “Kath’s bench” to be made special by addition of Arbour or planter where yellow roses can be planted, it was thought that costs could be covered by future fundraising, notifying donators of the specific aim.	Janet
Website	<ul style="list-style-type: none"> <li>- Website has been partially updated, including minutes and news page.</li> <li>- Uploading photographs is causing some problems, but efforts continue.</li> <li>- It was agreed that the box notifying the public of Kath’s passing should now be moved from the front page to the News page.</li> </ul>	



## CROFT GOOD NEIGHBOURS

We support people in the Community  
Making Croft an even friendlier place

07590 246386  
Mon-Fri 9am-5pm

	- CGN has a Facebook page, with 40 followers, but this has not been updated since 2020. Efforts are to be made to reset password and update the page to try and widen the audience.	Gill/Julie
Widowers Support group	Known Widowers in the village had been contacted informally to see if there would be any interest in an event/group. The offer was declined in preference of informal chats.	
<b>Any other business</b>		
Constitution	<p>CGN constitution has not been updated or reviewed for a number of years. The Constitution states that meetings “Shall be held on a regular basis and shall be well advertised and open to the whole community, taking place in venues that are accessible to wheelchair users”</p> <p>Members felt it was time to review and update the constitution – this will be added to the next agenda. Members also felt it might be beneficial to have one meeting per year, the AGM, in the school, where invites were open to those whole community.</p>	Next meeting – ALL.
Membership	<p>Thanks were extended to all our Volunteers who look after the phone and answer requests for lifts etc.</p> <p>Following conversation about AGM, it was felt that by opening up the meetings to the whole village we may be able to attract more volunteers to help and may also get more of an idea of how to expand the scheme to include a more diverse range of “neighbours” using or providing the services.</p> <p><b>We are currently 4 drivers/co-ordinators down, if you can look after the phone for a week (or more) or can help with driving please let Deb/Janet know.</b></p>	
Remembrance Service	CGN has purchased a poppy wreath, which Deb will lay on behalf of Croft Good Neighbours.	
Christmas Card /Leaflet	<p>A joint card/information leaflet has been designed to be distributed to all households in the village. Advert to Offer can print, fold and distribute the leaflet at their next drop on 15<sup>th</sup> December. This will cost approx. £200+vat.</p> <p>Members agreed this should go ahead.</p>	
Christmas cheer	<p>Members discussed distributing mince pies and a card to all service users, including those families in receipt of food vouchers and anyone else it was felt would benefit from the gesture.</p> <p>Janet to make a card. All members to be involved in delivering the mince pies just before Christmas. Please contact Deb/Janet or Julie if you are able to help with deliveries (likely to number in the 30’s).</p>	
Croft Primary School Christmas Fair	<p>Croft Primary School are holding a Christmas Fair on 2<sup>nd</sup> December between 2-5pm. Tables cost £10.</p> <p>CGN agreed to take a table to promote CGN and offer “decorate a biscuit/cake” for 50p/£1. Julie/Janet to run the biscuit decorating, all others members welcome to promote CGN and talk to potential volunteers/users.</p>	
Village Cup	The Croft Parish Council Village Cup which was posthumously awarded to Kath is currently with Janet, who will be dropping it in to Colin in the coming week.	
<b>Next meeting</b>	February 2024. Meeting closed at 8.10pm	